

# RICHMOND BUILD

A Program of the CSRA Regional Commission

NAME \_\_\_\_\_

## PARTICIPANT APPLICATION

[www.csrarc.ga.gov](http://www.csrarc.ga.gov)

### In order to be enrolled:

- ✓ You must be between the ages of 16-24.
- ✓ You must complete an application and essay
- ✓ You must interview with YouthBuild staff
- ✓ You must complete an academic pre-test (TABE)
- ✓ You must complete Mental Toughness
- ✓ You must provide all paperwork from the Documentation Checklist
- ✓ You must attend an orientation meeting

### Interview

All applicants will need to attend an interview. The purpose of the interview is to (1) give you as much information about the program as possible and (2) allows the staff to ask questions that will help us assess if this is the right program for you.

### Mental Toughness

If after the interview we feel you can be a positive member of RichmondBuild, we will ask you to attend Mental Toughness. Mental Toughness is a 2-week pre-enrollment period where your attendance must be 100% and you must show motivation and willingness to participate fully in all program areas. Program staff will make the final decision about enrolling you at the end of Mental Toughness.

### Documentation Checklist

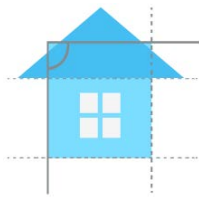
In order to be considered for enrollment, you must provide the following documentation:

- \_\_\_ Birth Certificate
- \_\_\_ Social Security Card
- \_\_\_ Photo ID
- \_\_\_ Proof of Household Income (Last year's tax return or last 2 pay checks)
- \_\_\_ Transcripts from Most Recent High School
- \_\_\_ IEP or 504 Plan (if applicable)

Completed applications can be returned to:

[workforce@csrarc.ga.gov](mailto:workforce@csrarc.ga.gov) or submitted online at  
[www.csrarc.ga.gov/richmondbuild](http://www.csrarc.ga.gov/richmondbuild)

The CSRA Regional Commission is an Equal Opportunity Employer. Women and minorities are strongly encouraged to apply.



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Your Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

How did you hear about RichmondBuild? \_\_\_\_\_

Mailing Address: \_\_\_\_\_

*Street / P.O. Box* *City* *State* *Zip*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

US Citizen?  Yes  No Registered to Vote?  Yes  No

Emergency Contact : \_\_\_\_\_

*Name* *Relationship* *Phone* *Email*

What is your ethnic background (select any that apply)?

African American  Asian/ Pacific Islander  Hispanic/ Latino  
 Native American  White  Other \_\_\_\_\_

Do you have a H.S. Diploma?  Yes  No Do you have a GED?  Yes  No

Last school you attended: \_\_\_\_\_ Last grade you completed: \_\_\_\_\_

Were you ever involved in special education?  Yes  No Are you now?  Yes  No

Wage per hour of current/most recent job: \$ \_\_\_\_\_ Hours per week of current/most recent job \_\_\_\_\_

Are you working now?  Yes  No If yes, where? \_\_\_\_\_

If no, are you looking for a job?  Yes  No Where did you last work? \_\_\_\_\_

End date of last job: \_\_\_\_\_

Do you have any construction experience?  Yes  No If yes, for how long? \_\_\_\_\_

Do you require workplace accommodations?  Yes  No If yes, please specify  
\_\_\_\_\_

Are you on probation or involved with corrections?  Yes  No Current Status: \_\_\_\_\_

Are you, or have you ever been, in DCF custody?  Yes  No If yes, when? \_\_\_\_\_

Does anyone in your household receive public assistance? (example – Food Stamps, SSI, Medicaid, WIC, TANF, Section 8) ?  Yes  No

Do you receive any public assistance?  Yes  No

Are you married?  Yes  No      Are you a parent?  Yes  No  
If yes, how many children do you have? \_\_\_\_\_      How old are they? \_\_\_\_\_

Number of people living in your household including you: \_\_\_\_\_

Who do you live with? (wife, friends, parents, relatives, foster parents) \_\_\_\_\_

What is your housing situation?

House/apartment       Homeless       Hotel/Motel  
 Section 8       Temporary Housing       Other \_\_\_\_\_

Approximate income of household (not including roommates) in the last 12 months: \$ \_\_\_\_\_

**References:** Please provide references in each of the following areas

	Name	Relationship	Phone Number
Employment			
Educational			
Personal			

### Application Essay

Please write an essay of at least 100 words that answers the following:

**Why do you want to join RichmondBuild? How will RichmondBuild help you achieve your goals in life?**